



BUDGET AMENDMENT REQUEST

Fiscal Year: _____

Amendment # _____

ACCOUNT NUMBER	DESCRIPTION	AMOUNT	
		DEBIT	CREDIT
TOTAL		-	-

Request by: _____

Approved by: _____

Date Approved: _____

	**** NOTE ****	DEBIT	CREDIT
	To Increase Expense Accounts	X X X X	
	Always Debit the line item		
	To Decrease Expense Accounts		X X X X
	Always Credit the line item		